## **Complaint Box**

With the objectives of preventing unfair practices and to provide a mechanism to students for Redressal of their Grievances designated Grievance Redressal Sub Committee/ICC/Sexual Harassment Cell/Anti ragging Committee/Equal Opportunity Cell are in the college.

The functions of all these committees are to look into the complaints lodged by any student or any other stake holders and judge its merit. Anyone with a genuine grievance may approach the Principal directly or through member of the committee (physically or through phone) or to put a **filled form** kept aside of the **Compliant Box** placed at the corridor of the Principal's chamber.

College realizes that most of the students are unable to report the problems they faced in their classrooms or else directly to either to the Principal or to their teachers in that case with the installation of **Complaint Box** students can find an important scope to put a written form in the box for a range of issues, including sexual harassment, learning experience, basic facilities/ amenities and other college 's infrastructure. This is also opened for all stake holders including visitors to put their any complaint or suggestion.

This Box is followed everyday and addressed by the Principal or any other appropriate committee based upon the nature and gravity of the issue.

